

***Oaktrails at Meadowridge IV and V  
Homeowner's Association  
Board Meeting Minutes***

July 9, 2020

- **CALL TO ORDER**

Jacob Singleton called to order the regular meeting of the Oaktrails at Meadowridge IV and V Homeowner's Association Executive Board at 8 pm on July 9, 2020.

- **ROLL CALL**

Heather Rowton, the Secretary, conducted a roll call. The following persons were present:

Heidi Waugh

Julie Clements

Jacob Singleton

Greg Amlong

Heather Rowton

- **APPROVAL OF MINUTES FROM LAST MEETING**

Heather Rowton read the minutes from June 19, 2020, Executive Board Meeting. Motion by Julie Clements, seconded by Brian Bair to approve the minutes, motion unanimously carried.

- **FINANCIAL REPORT**

- Bank Account Status
- (15) lot owners still owe dues, (5) of which are two years delinquent.

- **NEW BUSINESS**

- A motion was made for homes under contract. If the home is under contract, the HOA is to ensure homes comply with HOA rules and regulations before closing. Motion seconded and agreed to by all but Julie Clements.

- A motion was made to add a note on the HOA website and upcoming newsletter to inform lot owners of the following: Those who intend to sell their homes, please ensure they comply with the current HOA rules and regulations before placing their homes on the market. Failure to do so could result in a delayed closing. Motion seconded and unanimously carried.
- A motion was made to verbally contact the (15) lot owners who are delinquent before a follow-up certified letter. Motion seconded and unanimously carried.
- A motion was made to add guidance in the Architectural Guidelines regarding pavers and fences. Specifically, pavers shall not exceed 3’ on either side of the driveway, and fences shall remain 2’ away from the sidewalk at a minimum. Motion seconded and unanimously carried.
- **NEIGHBORHOOD CONCERNS**
  - Overnight street parking – addressed (Included reminder in the memo)
  - Boat / Rv parking -addressed (spoke to lot owners and issue was resolved)

- **NEXT MEETING**

- Tentative for August 14. The location is TBD.

- **ADJOURNMENT**

Jacob Singleton adjourned the meeting at 8:40 pm. Motion made, seconded, and unanimously carried.

HR

Heather Rowton, Secretary

August 7, 2020

Date